



MOUNT MARTY

UNIVERSITY

DISABILITY SERVICES

Disability Services Documentation Criteria

Dear Health Professional,

A patient in your care is requesting testing accommodations as a student at Mount Marty. Documentation is required in order for this student to qualify for Disability Services.

We ask that the provided documentation include:

- A statement identifying the disability
- Date of the most current diagnostic evaluation
- Date of the original diagnosis
- A description of the diagnostic tests, methods, and/or criteria used including specific test results (including standardized testing scores), and the examiner's narrative interpretation
- Describe the functional limitations resulting from the disability or disabilities
- Describe past accommodations or methods used before the requested accommodation(s) and why those accommodations or methods are no longer effective
- Describe the specific accommodations requested (examples: alternative test format, audio books, extended testing time, distraction-free environment, note taker, assistive technology, and enlarged text)
- Adequately support each of the requested accommodation(s)
- Be typed or printed on official letterhead and be signed by a qualified professional

Please return documentation to:

Jayne Arens
Director of Disability Services
1105 West 8th Street
Yankton, SD 57078

Please direct any questions to Jayne Arens
605-668-1554 | jayne.arens@mountmarty.edu

Thank you.