



# MMU Emergency Quick Guide

In the event of an emergency, time is critical to ensure the health and safety of yourself and others. Your knowledge and quick action could save lives. If you have any questions regarding this quick guide, please contact campus safety at **605-661-9883**.

## Mental Health Crisis

### IMMEDIATE CRISIS

Notify campus safety at **605-661-9883** if the individual's behavior:

- Presents an immediate threat to self and/or others.
- Threatens to disrupt authorized activities or damage property
- Is severe, unhealthy, abnormal and/or impaired

### NON IMMEDIATE CONCERNS

Complete a Care Team Report or contact the Counseling Center at **605-668-1322** if notice:

- Odd or unusual behaviors or mannerisms
- Behaviors that cause concern for an individual's well-being
- Highly objectionable, offensive or inappropriate behaviors
- Social isolation or changes in an individual's normal activities
- Depression or anxiety symptoms

## IMPORTANT CONTACT INFORMATION

Fire/Police/Ambulance - 911

Counseling Center - 605-668-1322

Title IX Coordinator - 605-668-1491

Operations On Call - 605-661-7813

**CAMPUS SAFETY**

**605-661-9883**

### CAMPUS ALERT NOTIFICATION SYSTEM (CAN)

Sign up to receive important communications in the event of an emergency through the (CAN) system via the MMU portal.

# Fire

All alarms should be taken seriously. If you hear an alarm, evacuate the building following evacuation signs and head toward designated meeting areas.

## IF FIRE OR SMOKE IS DISCOVERED ANYWHERE ON OR NEAR CAMPUS:

- Leave the area where the fire is located, isolating it as well as possible by closing doors and windows around it. DO NOT attempt to retrieve valuables or use elevators.
- Pull the nearest fire alarm. Follow evacuation signs heading toward designated meeting areas and **call 911**.
- **Call campus security at 605-661-9883.**
- Never attempt to fight a fire larger than wastebasket size.
- Never attempt to fight a fire by yourself. Call for help. Always stay between the fire and the exit.
- If your clothes catch fire, STOP, DROP AND ROLL!!!
- When evacuating you should always go to a designated meeting area so that you can be accounted for.

# Severe Weather

## PROCEDURES

In the event of severe weather warnings or events, the MMU will notify employees, students and the general public of cancelations through the CAN text messaging system.

## WARNING SIGNALS

Yankton has outdoor sirens that sound in the event of severe weather. When this occurs, tune into local radio and TV stations to determine the nature of the emergency.

## TORNADO WARNING

A “Tornado Warning” indicates that a tornado has been sighted and poses a definite threat to a given area. If the warning is for your area:

- Take shelter immediately in a basement or lower level without windows.
- Remain in your shelter until you are notified by university personnel.
- Stay calm and exercise care and concern for the welfare of all individuals who may be sheltered with you.
- In the aftermath of severe weather, stay away from damaged sites and do not attempt to enter damaged buildings.

# Medical Emergency

## PROCEDURES

When reporting an accident or medical emergency, **call 911** to get help immediately. Say, “This is a medical emergency.”

**Notify campus safety at 605-661-9883.**

## IN THE EVENT OF AN ACCIDENT INVOLVING INJURY OR ILLNESS:

- If severe, call 911. Do not move the victim unless they are in danger.
- Stay on the phone until instructed to hang up.
- Provide as much information as possible, including: (Location of the emergency; Nature and cause of the medical emergency/situation; Medical observations: Is the victim conscious? Breathing? Severely bleeding? Other victims?; Phone number from which you are calling; & Other hazards that may be present).
- Remain calm.

## MMU COMPLETE EMERGENCY PLAN

<https://www.mountmarty.edu/emergency-plan/>