

Remedial Courses

The university offers a limited number of remedial courses. These credits are included in credits attempted and GPA is also calculated. However, these credits may not be applied toward graduation requirements.

Incomplete Grades

Courses assigned an Incomplete grade at the end of the term will have the credits calculated as attempted, but no GPA for the incomplete will be calculated. A grade of “I” (incomplete) may be changed to a passing grade within one term from the date of award of this grade if the student satisfactorily completes all the course requirements as set by the course instructor. Otherwise after this period “I” will automatically be changed to an “F” and SAP will be calculated on the “F” grade.

Transfer Credits

All transfer credits accepted for the students program of study at the university will be counted as “attempted” and “completed” credits. Transfer credits will not be included in the calculation of the student’s GPA.

Withdrawals

After census date, a student may withdraw from a course through 60% of the term and receive a grade of “W”. Credits with a status of “W” will be counted as attempted credits with no GPA calculation. Students that withdraw from the university after the 60% point in the term are assigned grades of “WP” (withdrawal passing) or “WF” (withdrawal failing). WP grades are counted as attempted credits with no GPA calculation while WF grades are counted as attempted credits with an “F” GPA calculated. The university performs “return of Title IV” calculations for all withdrawing students per the “return of Title IV funds policy. If a withdrawn student returns to the university, the university will apply the SAP policy in continuation of the student’s SAP status at the time of the withdrawal.

Repeating Courses

When a student fails to earn a required grade for their program, the student will be responsible for any additional cost incurred for retaking the course. All repeated courses will be included in credits attempted. Only the GPA from the “best” grade will be used in the calculation of the GPA.

Changing Programs of Study

A student changing from one major to another or adding an additional major will need to complete a change of major form. All the student’s attempted credits are counted toward the 150% eligibility. SAP-status of a student will be applied in continuation from one major to the other.

Enrolling in a Second Program of Study

Students that have declared more than one major, may pursue their programs concurrently. Maximum duration for SAP will be based on 150% of the standard program degree requirements.