

## ACCESS TO FACILITIES

Between the hours of 6:00 am and 8:00 pm, University buildings (excluding all Residence Halls) are open to students, parents, employees, guests and contractors. The locking of campus buildings begins at 10:00 pm and access is granted only via Campus Safety. Faculty and staff have access to all academic buildings at all times. Faculty and staff do not have access to Residence Halls unless approved by the Vice President for Student Success. Students have access to academic buildings after hours only by Campus Safety. Some facilities have individual hours, which may vary at different times of the year. These facilities will be secured according to schedules developed by the department responsible. Emergencies may necessitate changes or alterations to any of these schedules. Campus-wide cooperation is expected between faculty, staff and students to ensure that doors opened after lock-up are secured once they have been used. Periodically, Campus Safety and Facilities personnel examine security issues such as landscaping, locks, alarms, lighting and communications.

## CAMPUS LAW ENFORCEMENT

Campus Safety personnel have the authority to ask persons for identification and to determine whether individuals have lawful business at the University. Campus Safety personnel have the authority to issue parking tickets, which are billed to financial accounts of students, faculty, and staff. Campus Safety personnel do not possess arrest power. Criminal incidents are referred to the local police who have jurisdiction on the campus. The Campus Safety office maintains a highly professional working relationship with the Yankton Police Department and all of its investigatory agencies. The Vice President for Student Success serves as the campus liaison between the University and local/state/federal law enforcement agencies, disseminating and interpreting policies as needed.

All crime victims and witnesses are strongly encouraged to immediately report crimes to Campus Safety and, if appropriate, local law enforcement. Prompt reporting will assure timely warning notices on-campus and timely disclosure of crime statistics.

## EMERGENCY NOTIFICATIONS AND TIMELY WARNINGS

### Emergency Notification

MMU has implemented the Campus Alert Notification (CAN) System for the purpose of notification to all Students, Faculty and Staff at all university locations in the event of an emergency occurring on or near campus locations. Emergencies may include but are not limited to weather alerts, school closings, fire, and criminal activity. This system is offered to all students, faculty and staff at no charge. This system will issue notifications by text message, voice, email and social media to enrolled participants. All students, faculty and staff are encouraged to sign up for this system through the Mount Marty University [LancerLink](#). Anyone with information possibly warranting a “timely warning” should report the circumstances to the Campus Safety office. Notification will be made without delay unless notification will compromise efforts to assist a victim or contain, respond to, or otherwise mitigate emergency.

### **Timely Warning**

If there is an immediate or continuing threat to students, employees, or property, a “timely warning” will be issued. The warning will be issued through the CAN System, which includes notification through text message, voice, and email. Students and employees are encouraged to register contact preferences through CAN.

***Information thought to warrant the issuance of a timely warning should be reported to Campus Safety at 661-9883.***

These policies and procedures require the Director of Marketing & Communications, or their designee, to immediately notify the campus community upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or staff occurring on the campus, unless issuing a notification will compromise efforts to mitigate the emergency. Emergency messages will include information on what has occurred and instructions on what to do next. The CAN System is tested on an annual basis and information regarding the tests including a description of the exercise, the date, time, and whether the test was announced or unannounced can be obtained upon request to the Director of Marketing & Communications.

## **SECURITY AWARENESS AND CRIME PREVENTION PROGRAMS**

### **Security Awareness Programs**

At the beginning of each term, Residence Hall students are informed of safety issues. Programs include, but are not limited to building evacuation due to fire, bomb threat, tornado or natural disaster; building/key security; acquaintance/stranger rape or assault; and theft. In addition, information is disseminated to students and employees through displays, videos, and email reminders. A common theme of all awareness and crime prevention programs is to encourage students and employees to be aware of their responsibility for their own security and the security of others.

### **Crime Prevention Programs**

Crime prevention programs on personal safety are sponsored by various campus organizations throughout the year. At the beginning of each term, Resident Assistants provide various educational programs on personal safety for students living in Residence Halls. Area police and fire department officials are invited on campus at various times throughout the year to provide students with crime prevention and safety awareness information. Students and employees are informed immediately of crimes on campus and in close proximity when they are a threat to the University community. Educational programs concerning personal safety, crime prevention, including bystander training, and the prevention of sexual assault are offered on campus each year.

## **ALCOHOL AND DRUG POLICY**

The Drug-Free Schools and Communities Act of 1989 mandates that institutions of higher education adopt and implement a program designed to prevent the unlawful possession, use, dispensation, or distribution of illicit drugs and alcohol by students and employees and provide certification to the Department of Education that such a program is in place.