



**MOUNT MARTY**  
UNIVERSITY

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# FALL 2020

**COVID-19 CAMPUS PLAN**

Effective August 3, 2020



FIRST AND FOREMOST

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# THANK YOU

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As we move forward together as a united, caring community, Mount Marty University is committed to providing students, faculty and staff with a safe, welcoming and secure educational and work environment. Our main goal is to minimize risks of COVID-19 transmission among our community while maintaining the quality academic and supportive services our university is known for. To be successful, this plan will require full cooperation and commitment from faculty, staff and students. Together, we will come together as one MMUnited.

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# 1 | MMUUnited

## COMMUNITY DRIVEN EXPECTATIONS

To support a healthy return to campus operations in the fall, Mount Marty has outlined expectations for all students, faculty and staff. The MMUUnited pledge is driven by each person's own responsibility and duty to our community to take action to stop the spread of COVID-19.

Mount Marty University community expectations include:

1. Model a culture of personal responsibility to protect our entire Mount Marty community.
2. Make sure to practice and understand necessary personal safety methods.
  - Monitor for and report symptoms of COVID-19 or any other communicable disease.
  - Wear masks in public spaces and classrooms where social distancing cannot occur.
  - Maintain attentive personal hygiene practices (hand washing and sanitizer use).
  - Adhere to safe social distancing practices and posted safety instructions.
  - Participate in testing and contact tracing under required institution, state or local health regulations.
3. Learn more or ask about updated information on COVID-19 and related materials, such as when and how to seek testing and required health screenings.

## PREPARATION AND PLANNING

### For Campus Reopening

From March through June, Mount Marty administration worked to establish clear procedures and prepared facilities to support a safe reopen of our campus. During that time, the university monitored guidance and recommendations from the CDC, South Dakota Department of Health and local medical professionals to formulate the best solution for our campus. This plan is subject to modification as additional information becomes available.



## MASKS AND PROTECTIVE EQUIPMENT

- You are expected to wear a mask in public areas where social distancing cannot occur.
- Masks are expected in classrooms and highly populated areas, including hallways and public restrooms.
- Face shields and barriers should be used in high traffic service areas.
- Hand sanitizing stations will be available in high traffic areas, such as building entrances and elevators.
- There will be increased cleaning of high touch surfaces such as door knobs and handrails.
- COVID-19 response cleaning protocols will be implemented.



## ATHLETIC AND EXTRACURRICULAR EVENTS

- Lancer athletics will reduce the density of participants unless social distancing can be maintained.
- Athletics has enhanced cleaning protocols for athletic spaces, weight rooms and fitness areas.
- MMU athletics will optimize the use of outdoor and large spaces.
- There will be limited athletic crowds for fall.
- We have moved to a “cohort” driven orientation and 6 week programming model.



## STUDENT LIFE AND RESIDENTIAL LIVING

- MMU will provide student training on personal responsibility for health of self and the campus community.
  - MMUnited Student Pledge
- There will be an adjusted orientation and move-in schedule.
- We have identified quarantine and isolation procedures and spaces. Please learn and adhere to the quarantine and isolation responsibilities on page six.
- The quarantine plan will be in place at move-in.
- Students will have scheduled dining times for lunch.
- We are encouraging to-go dining options.
- Safe social distancing should be practiced in the dining line.



## COURSE DELIVERY AND CLASSROOM DENSITY

- MMU will implement classroom social distancing strategies and hybrid models of course delivery.
- There will be decreased density in classrooms to allow for social distancing.
- We have optimized use of identified classrooms for enhanced airflow and social distancing.
- There are additional course sections for larger classes and we have an adjusted academic calendar.
- Please limit the sharing of tools and other equipment, when possible. These materials should be cleaned before and after every use.
- Cleaning supplies will be available in every classroom.



## EMPLOYEE OPERATIONS AND OFFICES

- All offices will be operational with full staff onsite starting August 3.
- MMU will provide training for faculty and staff.
  - MMUnited Employee Pledge
  - Specific procedures per office/department
- PPE and sanitizing supplies will be available.
- MMU has established criteria for assessing vulnerable populations and a process for accommodation.
- When feasible, please hold meetings using online collaboration tools.
- Sanitize/disinfect private work areas and shared office equipment, such as printers and common area phones, frequently throughout the day.
- MMU has designated a faculty and staff dining space.
- Make sure to limit crowds and gatherings.

*Employees with certain conditions may be at a higher risk for COVID-19 and should contact Julie Dather, director of human resources, to discuss accommodations.*

# 2 | HEALTH AND SAFETY PROTOCOLS

All community members of Mount Marty University are expected to self-monitor symptoms of COVID-19 as adapted from the Avera Health New Normal Toolkit.

## SYMPTOM CHECK:



- Do you have a cough or shortness of breath/difficulty breathing?
- Have you recently lost your sense of smell or taste?
- Do you have chills, muscle aches, headaches, diarrhea or a sore throat?

## TEMPERATURE CHECK:



- Do you have a fever of 100.4 or higher?
- Temperature checks should be conducted prior to coming to campus. Residential students are expected to complete temperature checks prior to entering public campus spaces such as classrooms and dining spaces.

## CONTACT CHECK:



- Have you been in close contact with someone who has tested positive?
- Have you recently been coughed or sneezed on by another person?
- ***Close direct contact will be defined as within 6 feet or for more than 15 minutes.***

Employees or students who answer “yes” to any of the screening checks or report symptoms upon arrival to campus should:

- Self-isolate or go home.
- Report any symptoms or exposure to a direct supervisor (employees) or student affairs staff (students).
- Contact your healthcare provider for further guidance and/or the South Dakota COVID-19 Information Line at 800-997-2880.
- Self-isolate or quarantine as necessary and according to instructions from a healthcare provider.
- Continue to update your supervisor (employees) or the student affairs staff (students).
- If you test positive for COVID-19, you will receive additional guidance from Mount Marty administration on requirements for quarantine and return to campus.

# MOUNT MARTY COMMUNICABLE DISEASE

## Policy Definitions and Expectations

### SELF - ISOLATION 24 - 48 HOURS

Self-isolation is an act of personal responsibility used when ill students, faculty and staff separate themselves from campus for the safety of the whole Mount Marty community. Self-isolation is the act of wholly separating from other community members due to symptoms of infectious disease, international travel or travel to an area with a high occurrence of communicable diseases.

- Practice social distancing by keeping six feet of distance between any others in their environment.
- Limit contact to as few individuals as possible (as few as 1-2).
- Wear a face mask in public and common areas.
- Maintain full documentation of all contact with others.
- Practice vigilant personal hygiene.

### QUARANTINE 48 HOURS - 14+ DAYS

Quarantine is used to keep someone who might have been exposed to a communicable disease away from others and is used to prevent the spread of disease. Quarantine will be required of all individuals who come in close or direct contact with another individual who has tested positive for a communicable disease.

- Practice social distancing by staying secluded from the campus community.
- Limit movement to residence hall room or home personal residence.
- Monitor symptoms on a daily basis watching for fever and cough.
- Practice vigilant personal hygiene including regular handwashing with antibacterial soap and the use of hand sanitizer.

### ISOLATION MINIMUM 14 DAYS

Isolation is used to separate people infected with a communicable disease from people who are not infected within the Mount Marty community. Isolation involves remaining at home or in your residence room with no public or campus contact due to confirmed diagnosis of a communicable disease.

- Practice social distancing by staying secluded from the campus community.
- Restrict movement to residence hall room or your personal home residence.
- Monitor symptoms under the direction of a medical professional.
- Refrain from attending in-person classes, athletic practices and hours in the office.
- Practice vigilant personal hygiene.

# 3 | FACE MASKS AND COVERINGS



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Mount Marty recognizes its obligation and commitment to provide a safe and healthy environment for all faculty, staff and students. Face masks and coverings have been shown to reduce the spread of COVID-19 and are an important factor in minimizing the spread on campus. We expect all students, faculty and staff to do their part in keeping our community safe by wearing face masks or coverings when interacting with others on campus.

- Employees, students and guests are expected to wear face masks when interacting with others on campus.
- Our classrooms and labs are collaborative spaces. The use of face masks is crucial in all learning spaces on campus.
- Face masks are not required in outdoor areas or private offices when social distancing can occur.
- All faculty, staff and students will be provided with one cloth, reusable MMU mask. Homemade or purchased face masks that align with CDC and public health recommendations may also be worn. Disposable masks are also available at multiple locations throughout campus.
- Face shields may be used by faculty who are providing on-campus instruction in place of face masks or coverings while teaching.
- Individuals who refuse to wear a mask in certain spaces will be expected to leave the area and may only return when mask expectations are met. These individuals will be responsible for any missed class or work time and may be subject disciplinary action under the Community Code of Conduct or employee handbook.

# 4 | RESPONSE TO

## A POSITIVE COVID-19 INFECTION ON CAMPUS

Mount Marty University will follow the guidance of national, state and local health officials in response to a COVID-19 diagnosis on campus.

If a confirmed case on campus has been determined, the following actions will take place:

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### SEPARATE

- Immediately separate faculty, staff and students with COVID-19 symptoms. Individuals who are sick should self-isolate or leave campus and contact a medical professional for additional guidance.
  - Employees and students who test positive for COVID-19 are expected to isolate or quarantine off-campus until they have recovered. Students who are unable to return home will be placed in designated quarantine housing accommodations.
  - Those who have been in direct contact will be expected to quarantine until a determined date as advised by a medical or public health professional or as noted within the CDC guidelines.
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### SANITIZE

- Areas used by a sick person will be closed until the space is cleaned and disinfected.
- Facilities will utilize an appropriate waiting period for cleaning and disinfecting campus spaces that were exposed.

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## COMMUNICATE

- Individuals who show symptoms, have been diagnosed or have come in direct contact with a communicable disease will be given clear directives from administration in accordance with the Mount Marty University Communicable Disease Policy and Procedures.
- In accordance with federal, state and local laws, Mount Marty will reasonably notify the campus community and local health offices of cases of COVID-19. These communications will maintain confidentiality in accordance with federal and state laws and regulations.
- Mount Marty will coordinate with local and state health officials to conduct appropriate contact tracing and notification of individuals who meet the defined close contact standards.
- Administration will work to notify specific offices or employees of actions that must be taken such as sanitizing and cleaning efforts and guidance on enhanced monitoring of symptoms.

## IT IS IMPORTANT

to note that an individual on campus testing positive for COVID-19 or another communicable disease does not indicate a campus, building or classroom shut down will be required. Mount Marty administration will provide direct guidance to those who are impacted based on guidance from the South Dakota Department of Health, the City of Yankton and the CDC.

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## RETURN TO CAMPUS

Students and employees who separate from campus due to symptoms or diagnosis may return to work, class and normal activities with medical documentation or full completion of required CDC criteria as defined below.

- No fever for three consecutive days.
- Improvement of symptoms.
- A minimum of 10 days have passed since initial symptoms appeared.
- Discussed health situation with Director of Human Resources and Vice President for Operations (employee) or the Vice President for Student Success (student).



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# 5 | RESOURCES

FOR YOUR CONVENIENCE

## CDC GUIDANCE

- CDC Guidance on Social Distancing
  - CDC Guidance on Cloth Face Coverings
  - CDC Guidance on Handwashing
  - CDC Preventing Getting Sick
  - CDC Resuming Business Toolkit
  - CDC Guidance to Colleges and Universities
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## ADMINISTRATORS OF U.S. INSTITUTIONS

- Interim Guidance for Administrators of U.S. Institutions of Higher Education
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## ACHA GUIDANCE

- ACHA Consideration for Reopening

## CONTACT INFORMATION

### For Questions

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